

**Information Sheet: *Outcomes Assessment of the Learning and Teaching Centre's Writing Centre***

Dear Students,

Since Fall 2009, UVic's Learning and Teaching Centre has been reviewing the services offered by its Writing Centre, which was established in 2007. Conducting an outcomes-based assessment is an important part of objectively evaluating the efficacy of the Writing Centre's services, and we are grateful to those instructors and students who have been incredibly supportive of this initiative.

Your instructor, Professor Lincoln Shlensky, has given me permission to invite you to participate in the study in Spring 2010 because the current course you are taking with Professor Shlensky requires essay or report writing and your instructor is committed to enhancing your success in this course by providing you the option of visiting the Writing Centre before the final grades for your major papers are assigned.

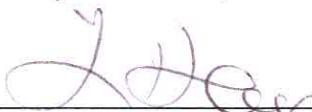
Please note that your participation in this study will not require you to complete any additional assignments for the purposes of the research. You will be offered an opportunity to voluntarily revise each of your major papers for better grades. Specifically, your participation involves the following:

- You will complete a simple 5- to 10-minute questionnaire that asks about your background information, which is needed to describe the general characteristics of those participating in the study.
- You will be provided an opportunity to choose to revise your papers for better grades, provided that you visit and use the services of Writing Centre before you hand in your revised papers.
- By indicating your consent to participate in the study, you are giving your permission for a clean (not marked) copy of your papers for the course, before and after your visits to the Writing Centre, to be collected and used solely for the purpose of this research. For data analysis and presentation, participants will be identified by number codes and all participants' identities will remain undisclosed.

This research project has received ethical approval from the university. In accordance with the ethical guidelines, and with your course instructor's permission, I will make a brief visit to your class at the beginning of the term to answer any questions that you may have and to obtain your consent to participate in the project.

Please know that your participation is important in shaping the services and support that the Centre provides you. On behalf of the university's Learning and Teaching Centre, I thank you for your consideration in supporting this important initiative, which aims to enhance your academic experience and success at the University of Victoria.

With my best wishes,



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